

HALL HIRE FOR WEDDING RECEPTIONS

2013

The Landmark Arts Centre is located within a Grade II* Listed building offering a unique setting for your special wedding reception.



WHAT'S INCLUDED:

- Set up from 12 noon to 5pm on the day prior to your wedding reception
- Use of the building on the day from 11.00am to midnight
- Access from 10.00am to 12 noon on the morning after the reception for your suppliers to pick up equipment.
- Use of Landmark rectangular trestle tables and chairs if required
- Use of our bar and kitchen

A Landmark Arts Centre Duty Manager and security personnel will be present throughout your event. Clients are required to remove all equipment and decorations brought in for their event, but cleaning of the building before and after the event will be carried out by the Centre's cleaning contractors.

WEDDING RECEPTION HIRE FEE:

From 1st April 2013: £2,750.00

Covering the use of the Main Hall, Stage and Kitchen. The adjacent Bell Room is not included but may be hired at an additional fee.

- There are no corkage or VAT charges.
- We currently accept wedding receptions only at weekends on Saturdays.
- Alcohol is permitted under the Landmark license (including the sale of alcohol). Bars must stop serving by 11.30pm. However if alcohol is being sold, no sales must take place after 11.00pm. A license extension may be applied for with the local council for alcohol sales from 11.00pm-11.30pm. We regret that no drinks may be taken outside the Centre.
- Music may be played until 11.30pm and all guests must be off site by midnight.
- We are a local community Arts Centre and an independent charity offering a wide range of activities. Booking the Landmark Arts Centre for your wedding reception actively supports our cultural activities and our splendid Grade II* listed building.



CURRENT INCLUSIVE FACILITIES

The following equipment belonging to the Landmark Arts Centre can be used for your event and are included within the hire cost:

- 210 black chairs
- 16 x 6' rectangular tables
- 100 watt PA for speeches
- Music system on stage area for use of background music during meal
- Two fridges in kitchen, two chiller cabinets and one fridge in bar area. Use of till behind bar.

CATERING - MUSIC - DRINKS - EVENT DECORATIONS

The freedom to choose your own suppliers

Unlike many venues, at the Landmark you are free to choose your own companies to supply the services you will need for your reception, subject to their technical requirements being suitable for the historic nature of the Landmark Arts Centre building.

For your inspiration, we host two Wedding Fairs each year at the Landmark Arts Centre where an extensive range of suppliers exhibit their services.

For your convenience, some previous clients have given references for suppliers that they used for their event at the Landmark Arts Centre. We understand from our clients that they were happy with their services and that the companies worked to a high standard. You are welcome to consult these references if you wish, but we are unable to accept responsibility for the quality of any suppliers you may engage or to be involved in any negotiations with these companies.

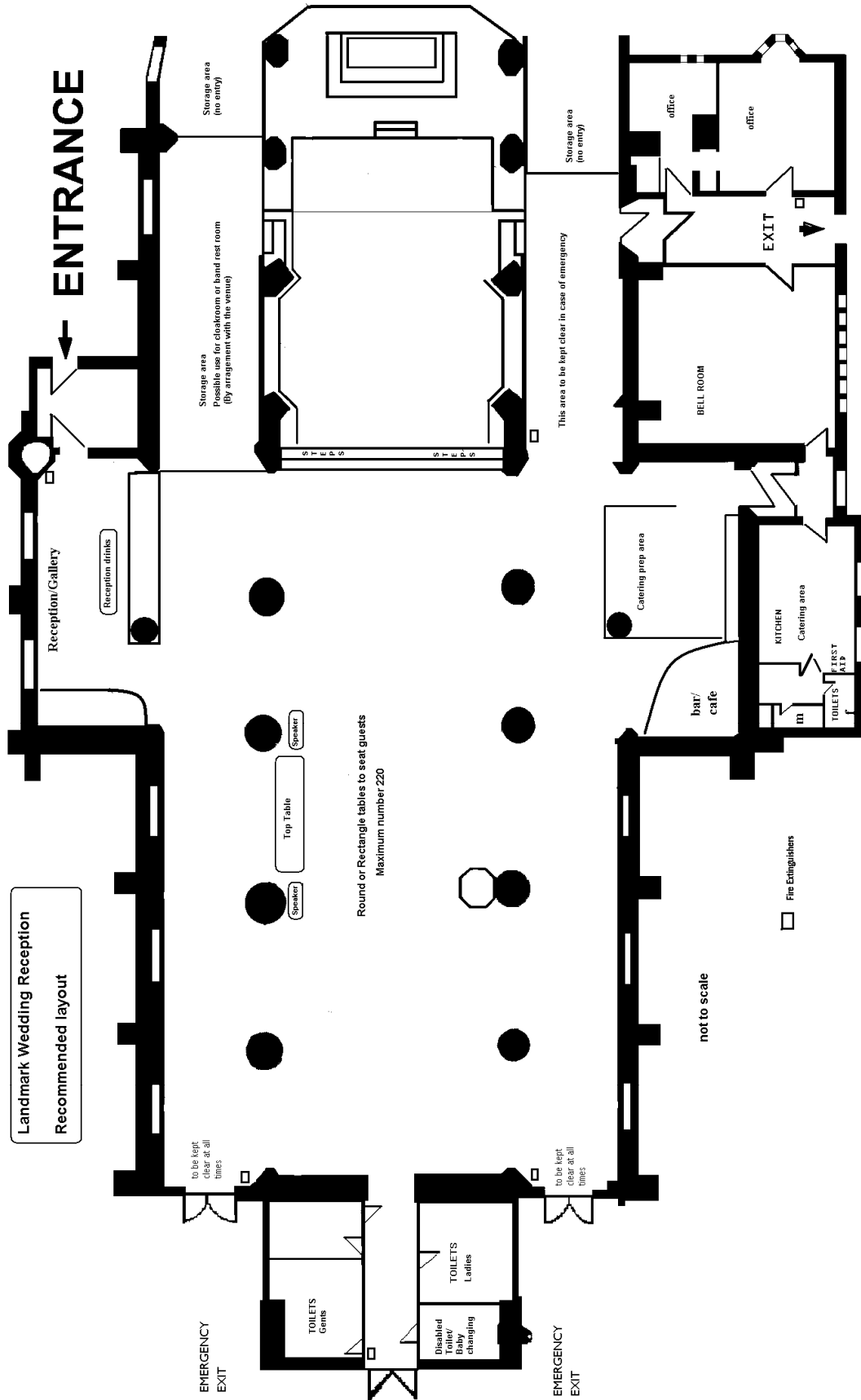








PHOTO GALLERY

