



L A N D M A R K A R T S C E N T R E

LANDMARK ARTS CENTRE LTD

14th October 2009

To: Directors
Members
Independent Examiner

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that an Annual General Meeting of Landmark Arts Centre Ltd will be held at the Landmark Arts Centre, Ferry Road, Teddington TW11 9NN on Monday 30th November 2009 at 6.30pm.

A G E N D A

1. Welcome & apologies for absence
2. Approval of 2008 AGM Minutes
3. Chair's Report
4. Approval of annual report and accounts for 2008-09
Note: copies of the accounts will be available on the Landmark Arts Centre website in the About Us section or from the office one week prior to the meeting.
5. Appointment or re-appointment of Directors
6. Appointment of Independent Examiner
7. Arts Centre Manager's Report
8. Presentation of the Landmark Loft Visual Arts Space project.

After the formal part of the meeting there will be an opportunity to view the loft and to enjoy a glass a wine.

If you are able to attend please RSVP to Lesley Bossine at the Landmark office: 020 8977 7558 or via lesley@landmarkartscentre.org

John Perry
Company Secretary

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